



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



2021 PROSPECTUS





Vision

To be the **Leading College Brand** in **South Africa**

Mission

To Skill people for work

Values

Excellent Service
High-performance teams
Dedication and Commitment
Innovation and Technology

Gert Sibande Tvet College Pledges to:

- Provide greater access to vocational education
- Improve participation levels in vocational education
- Provide financial assistance to needy students
- Provide high quality tuition so that students can meet their potential
- Ensure a safe learning environment for all students and staff
- Be responsive to the training needs of the community, business and industry
- Prepare students for the world of work
- Assist students with placement (finding employment for students)
- Guide students to be socially and morally responsible
- Link theory to practice in modern work or simulated environments



CONTENTS

1.	Vision, Mission, Values & Gert Sibande Pledge	2
2.	Background of the College	4
3.	Message from College Chairperson	5
4.	Message from Principal	6
5.	Message from Acting Deputy Principal: Academics	7
6.	Message from the Student Support Services Manager	8
7.	Financial Aid Overview	10
8.	Outstanding Governance	17
9.	Engineering Studies	18
10.	Business Studies	22
11.	Service Field	26
12.	Extra Vocational Activities	29
13.	Skills Academy and Artisan Development Centre	30
14.	Centre for Entrepreneurship	32
15.	Open Learning	33
16.	Contact Details	39

Background of The College

At the dawn of the new century and the new millennium, when people of South Africa were yearning for a future so bright, at the time when past inequalities were starting to be redressed, when former State President, Dr Nelson Mandela's quote 'Education is the most powerful weapon which you can use to change the world' was well understood by the youth, came Gert Sibande TVET College.

It is not a coincidence that in the eastern parts of the country, where the sun rises, three technical colleges merged to form Gert Sibande TVET College in 2002. The college is situated in Mpumalanga Province, in the Gert Sibande region with six campuses which are Standerton, Evander, Ermelo, Sibanesetfu, Balfour and Perdekop.

Standerton, Evander and Ermelo Technical Colleges became one in 2002 and that was the birth of Gert Sibande TVET College. Sibanesetfu campus which is located in Mpuluzi opened its doors of learning in 2005 followed by Balfour campus which opened in 2014. Perdekop campus was opened in 2016 and saw its first intake of students graduating in 2019. The college also has two Skills centres, one in Bethal and another in Standerton.

The college lives up to the high standards as it is named after Gert Sibande who was a farm worker's leader in the Eastern Transvaal and an ANC activist who was one of the accused in the Treason Trial of 1956 to 1961, and whose name the people of this part of the country holds in high esteem. Gert Sibande was born in the Ermelo District in 1901 and was a son of a tenant farmer.

The college offers nationally certified training programmes that are unit standard-based and SAQA approved. Committed, qualified and competent staff members impart their knowledge and wisdom to learners to propel them for meaningful contributions to the communities and the whole country.

State of the art, world-class standards and well-utilised computer and practical rooms ensure that learners receive practical training. The curriculum develops learners to their full potential. Business and Engineering theory is supplemented with practical training in line with standards from the industry. The college provides learners and employers with the learning opportunities suited to their relevant needs. Gert Sibande TVET College is a vibrant TVET institution offering education and tuition in SAQA affiliated courses. These courses focus on learners wanting to obtain Senior Certificates, Engineering Certificates, but also corporate training to specific needs, learnerships with SETAs, Partnerships and individual training according to individual needs. Our expertise in Further Education, will inspire you to the commitment and will produce for you the highest reward.

3. College Council Chairperson **Welcome Message**



Bongani June Mwale
Chairperson of Council

When the Gert Sibande TVET College Council took over the reigns, it committed itself to introduce several reforms and sustain the good systems that have made the College one of the leading brands in the South African higher education sector. Council further committed itself to build a sustainable good relationship with the student leadership of the College as one of the strategic stakeholder representing the students.

The Council has embarked on many transformative and innovative journeys that seek to produce a student cohort with relevant skills, attitude and attributes, ready to confront the Industry 4.0 and to contribute to the economy. This is in line with the College Vision, reaffirmed by Council, to position Gert Sibande TVET College as the Leading College Brand in South Africa. I personally think that Gert Sibande TVET College is already a leading college brand in South Africa. Our footprint is engraved in the national and international higher education.

in all spheres and deliver an ideal African college: innovation, modernisation, commercialisation, leadership, good governance, academic performance, good financial management, stakeholder relations etc. However, the Council shall never achieve this in isolation. The College, therefore, requires the special calibre of student leadership that embodies distinct standards.

"A student leader and a student from Gert Sibande TVET College must be differentiated from the rest in terms of character, thinking, behaviour and performance."

College named after the struggle stalwart Gert Sibande. Academic performance is non-negotiable for the College Council, therefore students should continue electing leadership that performs to the expected levels. Student leadership should be preoccupied with programmes that would enhance academic performance. It is for this reason that the College requires student leadership that would assist the College to produce the cohort described on this message. Working together, we shall make Gert Sibande TVET College a leading college brand in the true sense of the word.

The Council's vision is to see the College leading Our student should take pride that they are part of the great

4. Principal's **Welcome Message**

Dear Students

Congratulations on choosing the TVET College sector, and Gert Sibande TVET College in particular. South Africa is facing a critical skills shortage of massive proportions.

The TVET College sector has become a central feature of the government's strategy to tackle the skills shortage, job creation and economic growth, a new curriculum, renovated infrastructure and modern equipment have made the TVET College sector even more attractive to prospective students.

OUR DREAM

Through our values of excellent service, high-performance teams, dedication and commitment, innovation and technology and integrity and authenticity, the college aims to deliver high quality teaching and training and achieve its dream of becoming the leading college brand in South Africa. Gert Sibande TVET College is committed to exceeding the expectations of all its customers.

The college is renowned for



Ms. TPP Mange
Principal

its academic prowess and has consistently produced outstanding results. Students can study in an atmosphere that is conducive to learning. A safe and stimulating learning environment is created by staff who go out of their way to ensure that students are provided with every opportunity to reach their potential. Our multi-modal teaching techniques using modern equipment, practical training and the latest technology, enables learners to have exciting yet meaningful learning experience. The newly developed Gert Sibande TVET College website with extensive student support materials, is proving to be an invaluable tool for students. All our campuses are equipped with student support centres, fully equipped workshops and computer laboratories. Students who

work consistently and diligently are assured of success.

To be as inclusive as possible, Gert Sibande TVET College has partnered with the government and put in place a bursary scheme. Financially needy students and those that produce outstanding results will qualify for bursaries. An active SRC looks after the social welfare and supporting needs of students.

Welcome once again to the Gert Sibande TVET College family where we help to create your tomorrow today. In our college, you will be able to improve your work-related skills to ensure greater employability.

Have an extraordinary academic year at an extraordinary TVET College.

Yours in Education

5. Acting Deputy Principal Academics' **Welcome Message**

Dear Student

Welcome and congratulations for enrolling at the Gert Sibande TVET College, the Leading TVET college in the country. The reason that you are here is to study and this must be your main priority.

At this college, we strive for academic excellence and we provide you with committed and dedicated lecturers and management to ensure that you reach this goal.

Our classrooms and workshops are well resourced to ensure that you receive a quality education. Ensure that you visit the Student Support Services centre to access financial aid, academic, career guidance and health services that are being offered.

Ensure that you attend all classes and remember that punctuality is essential. Always uphold the values of kindness, respect, honesty, gratitude, loyalty and maintain a positive attitude to all stakeholders of the college. Make studying a

daily habit to make the best of this wonderful opportunity that you have been blessed with. Whilst the key focus is on academics and achieving the best possible results, you should also get involved in the sporting, social and cultural activities that also support your personal growth and development.

The main focus of your education is to learn as much as you can, achieve the best possible results and when you exit the college you should be employable so that you can work to support the needs of yourself and your family. We provide you to be placed for Workplace-Based Experience (WBE) with host employers so you can learn in the workplace.

Finally, we may provide with an education, but your success is in your hands and you determine what you will achieve from life. Always be the best that you can be, the world is watching. We wish you the very best in your studies and we want you to succeed.



Mr N Govender
Acting Deputy CEO: Academics

6. Student Support Services Manager' Welcome Message



Ms. Regina Mampye
Student Support Services Manager

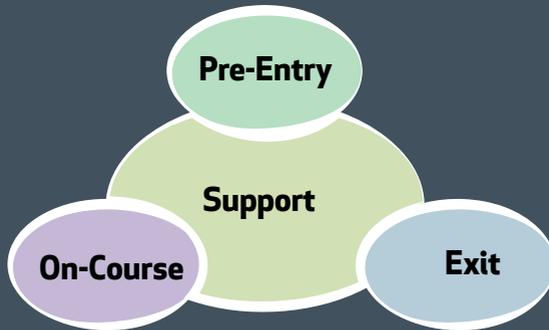
Student Leadership

Welcome to Gert Sibande TVET College. We offer an array of programmes and services intended to support and develop students. The effect of all these services and programmes is to enhance the quality of holistic development and student experience in Gert Sibande TVET College. In line with the CET Act 16 of 2006, the White paper for Post School Education and Training and the Student Support Services Plan, the department offers the following services:

Recruitment Placement and Selection

- Academic Support
- SRC Development and Support
- Peer Tutoring
- Peer Education
- Entrepreneurship Development
- Job Preparedness Workshops
- Social Support
- Extracurricular Activities
- HCT/HTS Testing
- Graduation Ceremony

The 3 SSS Pillars



7. Financial Aid Office

Gert Sibande TVET College has a dedicated Financial Aid Office at the college's Head Office. The office is responsible for the management and administration of all financial aid and all bursary related matters of the College.

NSFAS has introduced a centralized ONLINE Application System for Bursaries and all Students will have to Apply Online.

BURSARY APPLICATION PROCESS



1. Pass written or online Placement Test



2. Go to Student Support Office for assistance on online Bursary application OR Manual application form



3. People with Disability (PWD) must complete disability form (Annexure A)



4. If an applicant is from a child headed family, they must submit declaration form completed by the social worker/outreach team, the declaration form is available at the student support office

5. Attach required evidence such as:



Your ID and marriage certificate if applicable



Certified copies of parent/guardian ID, or death certificate



Death certificate / Divorce decree of parents if applicable



Academic Records



Proof of Family Income for both parents, only if non SASSA recipient



Affidavit obtained by parent/s when unemployed



6. Complete online application/ manual application form



7. Upload supporting documents together with a signed consent form / submit the application to your student support office



8. Print the application reference number which is generated by the system after submission



9. / the institution will give the applicant the acknowledgement of receipt after submission of a manual application form



10. After online application is completed, submit the hard copy of the supporting documents and reference number to the student support office.



11. NSFAS will inform Students on the outcome of their application via sms and email



PLEASE DO NOT HESITATE TO VISIT THE FINANCIAL OFFICE AT THE STUDENTS SUPPORT CENTRE FOR ALL BURSARY INQUIRES

Helpful hints

- **Applicants must have cell-number and Email address**
- Certified copy of Applicant ID, consent form, proof of income and academic results – must be scanned separately
- Certified Parents ID's/Guardian/Death Certificate – Scanned together.
- Ensure that you have a bank account that is in your name
- Create a NSFAS Account

Applying for a Bursary (NSFAS)

Student Rights.

Students have the right to, amongst others:

- Access NSFAS/DHET eligibility criteria to qualify for a bursary
- Access information, procedures and deadlines for submitting application forms or other required documents in support of their application.
- Knowledge of why their application has been disapproved.
- Appeal the decision of NSFAS/Financial Aid Committee

Responsibilities of the Bursary Applicant

- Make sure that all the required supporting documents are attached to your NSFAS Bursary Application form / scanned and sent through with your online bursary application.
- All the necessary documents should be certified by the Commissioner of Oath.
- Active banking details should be uploaded to the NSFAS student account since students' allowances will be paid by NSFAS directly to the student's accounts
- Check the progress of the application process with the Student Support Services Centre & the Office of the SRC at the campus level, and attend classes and perform well academically.

Who Can Apply for NSFAS

According to the DHET Guidelines for the Administration & Management of the DHET TVET Colleges Bursary Schemes, the following are eligible to apply:

- South African citizen with the green barcoded Identity Document
- Should be enrolled for NCV or Report 191 (Nated) at the College, and
- Should be academically deserving and financial needy

Important Information & Documentation Required.

To be deemed acceptable for processing, a student's application must have the following

- Valid Affidavit by Parent or Legal Guardian or Employer
- Certified Copy of the SA ID (not older than 3 months)
- Certified ID Copies of Parents or Legal Guardian
- Salary Advice (Pay Slip) of Parents or Legal Guardian (not older than 3 months)
- Academic Records from previous levels
- Applicant home address, postal address and address while studying
- Death Certificates if Parent(s) or Guardian(s) are deceased and Marriage Certificate (if applicable)

Tips below are for you to consider while you have time, be financially smart and prepare.

Getting to know how to use my bursary money efficiently and responsibly?

- Rather pay your accommodation in advance than to use the money for something else and struggle later with payments of your accommodation/transport
- Request a lease agreement/contract from the landlord (it should be done in writing)
- If you pay your rent in advance get the written proof from your landlord and keep your deposit slip if payment is made from the bank
- Attempt to get value for money and look for the best possible accommodation closest to your campus
- Ask for Financial Advice or counseling from your financial aid office
- Your Bank can also give financial Advice
- Talk to your parents or close relatives about financial management
- Draw up a budget each month, try to stick to the items budgeted for
- Do not spend unnecessarily and end-up compromising important things

Below are the Provisional Rules and Guidelines for the administration and management of the DHET bursary scheme.

- 1) All students enrolled in a state funded programmes must be subsidized by the state at 80 % of the programme cost.
- 2) The difference of 20 % for the programme costs which constitutes College fees must be recovered from the student. The bursary amount covers the 20% portion of student fees for academically deserving and yet financially needy students.

- 3) Students are liable for the payments of the 20 % college fees
- 4) Academically deserving and financial needy students can apply for financial aid to settle the 20 % college fees.
- 5) It is the responsibility of the student to apply for a bursary.
- 6) It is the responsibility of the College to inform and assist **new students** with the application process and to update students concerning the status of their bursary application. **Returning students** previously funded by NSFAS do not need to apply
- 7) The academic merit of the student must be assessed using the academic record when awarding bursaries to students. This is conducted by NSFAS through the evaluation stage.
- 8) Both the criteria for financial need based on proof of income and the academic merit based on academic record will be applied.
- 9) Repeaters will NOT be awarded a bursary to repeat the level that they failed
- 10) For new level 2 and new Report 191 N1 and N4 students, academic criteria must be applied using the school report, NSC, N3 statement of results and the selection and placement test tool results.
- 11) NCV students can be awarded bursaries up to a maximum of four years. The fourth year bursary should be awarded only in the fourth year of study (after Level 4) to allow students to complete any outstanding subjects. No bursaries should be awarded in the fifth year of study.
- 12) Report 191 students may also be awarded bursaries if they successfully completed N3 and N6 and have outstanding subjects for full certification. This provision is made for a period of 6 months and it is applicable to continuous study which will be paid at prorata i.e proportional to 6 months.
- 13) Where bursaries are awarded for outstanding subjects only, the costs per subjects should be calculated as follows:
 - NC(V) cost per subject: programme cost (20 % which is the college fee) divided by 7,
 - Report 191 cost per subject: programme cost (20 % which is the student college fee) divided by 4.
- 14) Bursary recipients who switch from one programme to another i.e from NC (V) to Report 191 N1-N3 vice-versa or change programmes within an NC (V) programme or Report 191 during the course of their study ARE NOT ELIGIBLE for Financial Assistance.
- 15) Bursary recipients who complete NC(V) L4 are not eligible for bursaries should they want to enroll for N1-N3 similarly bursary recipients who complete Report 191 N4-N6 are not eligible for financial assistance should they want to enroll for NC(V)
- 16) However, bursary recipients who complete NC(V) Level 4 are eligible for financial assistance should they want to enroll for Report 191 N4-N6
- 17) All unutilized monies cannot be reallocated by Colleges; the college must return all unutilized monies to NSFAS for redistribution.
- 18) The above awards are maximums; the financial aid committee can decide to adjust awards but not exceed the set maximum awards by DHET.

- 19) Students who reside within a radius from zero (0) KM from the college should be considered for an award for travel allowance.
- 20) Students whose home address is forty (40) km or more from the College may be considered for an award for accommodation allowance.
- 21) It is mandatory that students allowance for travel and accommodation be issued in tranches rather than as a lump sum.
- 22) The minimum requirement of 80 % class attendance per month must be taken into account when determining whether or not to continue making payments for transport and accommodation allowance tranches.
- 23) Therefore, the release of student allowance for travel and accommodation must be dependent on the 80 % minimum class attendance.
- 24) The principal must submit on a monthly basis a consolidated report on the NSFAS comprehensive bursary beneficiaries who failed to comply with the requirement of 80 % minimum class attendance.
- 25) The report must be sent to the Deputy Director-General (DDG): VCET and the CEO of NSFAS.
- 26) All the monies accumulated from failing to meet the 80 % monthly class attendance would be retained by NSFAS together with the dropouts.
- 27) College employees are not allowed to provide accommodation and transport services to beneficiaries of the DHET TVET College Bursary Scheme
- 28) The Principal must submit a bi-annual reports on verification of residential addresses of beneficiaries of travel and accommodation allowances to the DDG: VCET.
- 29) Students and College Officials who will be found to have defrauded the DHET TVET College Bursary Scheme should be subjected to internal disciplinary hearing and should also have criminal charges laid against them.
- 30) NSFAS will be paying the students direct for their allowances
- 31) In the event that these suspects are found guilty, the relevant sanctions should apply, withdrawal of bursary, cancellation of allowance, disqualification from ever applying for NSFAS bursary, repayment, expulsion/dismissal and so forth.
- 32) See the checklist below for the documents to be attached to the application forms

No Bursary Application form will be ACCEPTED by the Financial Aid Office with outstanding/changed/irregular documents.

READ CAREFULLY BEFORE SUBMITTING YOUR BURSARY APPLICATION FORM

REQUIRED DOCUMENTS

In order for your application to be processed, please ensure that you complete all sections of the application form and attach all supporting documents. NOTE: SIGN the submission register when handing in your application form to FAO.

PLEASE NOTE: You must write your identity number in the top right-hand corner of every page of the application form and on every page of all of your supporting documents in order for your application to be processed. NSFAS will not be able to process applications without an ID number. Please attach certified copies of the following documents: (All the certified copies of income must not be older than 3 months). *Your documents can be certified at the South African Police Service or the South African Post Office*

No.	Required Documents	Submitted/ Not Applicable
1.	Bursary application form completed in full	
2.	Completed and signed Orphan concerned form/declaration form.	
3.	Completed and signed Annexure A form for students living with disability	
4.	Certified copy of your Identity Document.	
5.	Certified copy of Identity Document of each household member including parents or legal guardian.	
6.	If you are younger than 16 years of age and do not have a green bar-coded ID, you must submit a certified copy of your birth certificate, proof application of Id at home affairs, and the affidavit must be attached.	
7.	Certified or official copy of recent pay slip, letter of employment, not older than three months, of both parents, or the person who supports you, or your guardian or yourself if you are employed. Or an affidavit if either or both of the parent or guardian are unemployed. If you are a non SASSA Recipient.	
8.	This is for all types of employment. Proof of income of all members of the household. Unemployment Insurance Fund (UIF), or any retirement, life, or other benefits paid as a lump sum or in monthly payments. SASSA grants should not be included in the family income and need not be submitted as proof of income	
9.	Proof of marital status if married, divorced or widowed (if applicable)	

No.	Required Documents	Submitted/ Not Applicable
10.	If your parents or the person who supports you or your legal guardian are retired, please provide a copy of an official pension slip or bank statement showing pension payment.	
11.	If your parents or the person who supports you or your legal guardian works as an informal trader, please provide an affidavit signed by them to confirm this type of employment.	
11.	If either of your parents is deceased, please provide a certified copy of the death certificate.	
12.	If your parents are divorced or separated, please provide a statement detailing the maintenance order.	
13.	If your parents are divorced, please provide a certified copy of the divorce decree.	
14.	If either of your parent's details are unknown your remaining parent must provide the affidavit explaining the reasons.	
15.	If you are supported by someone who is not your parent or legal guardian, please provide an affidavit explaining the reasons.	
16.	Certified proof of your highest passed academic transcript or exam results. The Levels 3 and 4 must also submit their NCV Levels 2 and 3 results. <i>(e.g. if you passed your Grade 11 and failed your Grade 12, submit the Grade 11 Passed results)</i>	
17.	Address while studying: do you reside 0KM away or more from the College? Please indicate how many kilometers, for Example. NO: 5 KM (travel claim) attach proof of travel claim.	
18.	Address while studying: do you reside 40 KM away or more from the College? Please indicate how many Kilometers? EG. Yes 55 km (accommodation claim) attach proof of accommodation claim (eg lease agreement, affidavit by the landlord) and attach proof of home address and address while studying (eg water and electricity letter, letter from chief)	

8. OUTSTANDING GOVERNANCE:

Gert Sibande TVET College is blessed with highly competent governors who serve as College Council members under leadership of P.P. Magagula. The college council comprises of:

- External Members from a Wide Spectrum of the World of Work
- Lecturing and Support Staff
- SRC
- CEO and Executive Management

MODES OF DELIVERY

- Full-Time Classes
- Part-Time Classes
- Correspondence Courses
- Evening Classes
- Online Courses
- On-Site Training
- Afternoon Classes

MODERN EXCITING PROGRAMMES: NC(V)

Gert Sibande College offers many exciting, modern and relevant programmes of study. These vocational programmes are high quality knowledge and the National Certificate (Vocational) is a year Programme at each of the NQF Level 2, 3 and 4. This qualification is designed to provide both the theory and practical training components. The practical component of study may be offered in either a real workplace or in a simulated environment. It will provide students with an opportunity to experience work situations during the course of study.

Duration: 1 year per level (Full-time) 07:30-14:30

SUBJECTS

The 3 fundamental subjects are:

- Language (which must be the language of teaching and learning)
- Mathematics (Engineering Studies) or Mathematical Literacy (Business Studies) and Life Orientation
- 4 Vocational subjects can be chosen from the list on page 8.

PORTABILITY AND RESPONSIVENESS OF NC(V)

Students who complete NC(V) level 4 have many opportunities available to them including: Enhanced chances to enter into learnerships, Gaining entrance into University, Better prospects of employment in the job market.



Engineering Studies

In this field of study, Gert Sibande TVET College has over the years produced many students who are playing an important role in the engineering space in the country. Our engineering graduates are either working for major engineering companies or are owning engineering companies of their own.

NATIONAL CERTIFICATE (VOCATIONAL) PROGRAMMES

ENGINEERING STUDIES						
PROGRAMMES	BALFOUR CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS	PERDEKOP CAMPUS	SIBANESETFU CAMPUS	STANDERTON CAMPUS
National Certificate Vocational (Civil Engineering & Building Construction)	 Masonry	 Carpentry & Roofwork			 Carpentry & Roofwork	
National Certificate Vocational (Electrical Infrastructure Construction)		 Physical Science				 Renewable Energy Technologies
National Certificate Vocational (Engineering and Related Design)			 Automotive Repair & Maintenance Fitting & Turning			 Welding
National Certificate Vocational (Mechatronics)						

REPORT 191 PROGRAMMES

ENGINEERING STUDIES							
PROGRAMMES	BALFOUR CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS	PERDEKOP CAMPUS	SIBANESETFU CAMPUS	SKILLS ACADEMY	STANDERTON CAMPUS
Electrical Engineering Subjects							
Mechanical Engineering Subjects							
Civil Engineering Subjects							

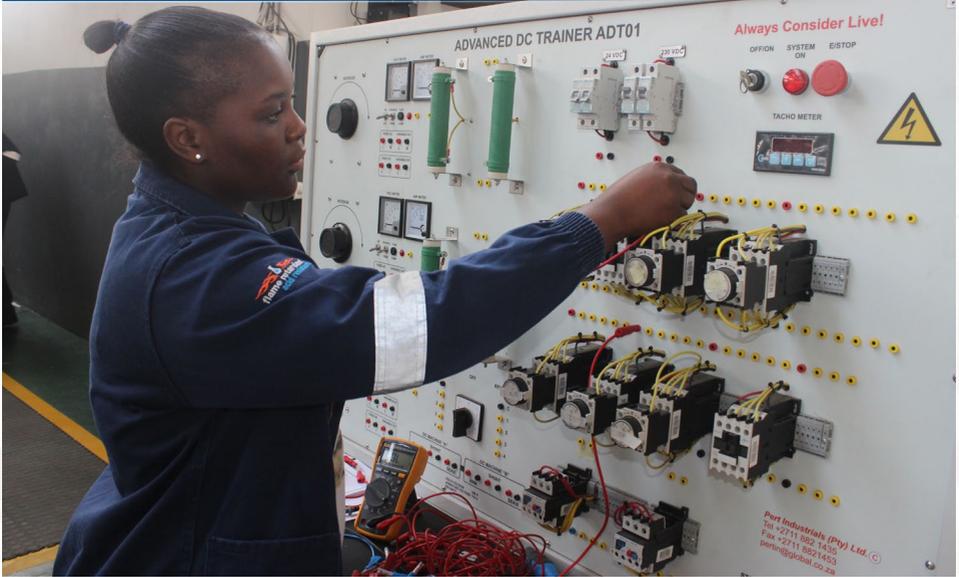
NATIONAL CERTIFICATE (VOCATIONAL) COURSES OFFERED

Duration of the course is 3 years (Level 2 – Level 4)

PROGRAMMES	CAMPUS	VOCATIONAL SUBJECTS	FUNDAMENTAL SUBJECTS
NC(V) Civil Engineering & Building Construction	Balfour Sibanesetfu Ermelo	<ul style="list-style-type: none"> • Construction planning • Plant & equipment • Materials • Masonry or Carpentry & Roof work 	<ul style="list-style-type: none"> • English FAL • Life Orientation • Mathematics
Vocational activities: To participate in the operation and maintenance of construction equipment & machinery. Participate in the construction of roads, bridges, dams, railways, etc.			
NC(V) Electrical Infrastructure Construction	Sibanesetfu Standerton Ermelo Evander	<ul style="list-style-type: none"> • Electrical Principles & Practice • Electronic Control & Digital Electronics • Electrical Workmanship • Electrical Systems & Construction or Physical Science or Renewable Energy Technologies 	<ul style="list-style-type: none"> • English FAL • Life Orientation • Mathematics
Vocational activities: Work as an electrician assistant at any energy producing company or Power Station; a telecommunications company, or private electrician			
NC(V) Engineering and Related Design	Standerton Evander	<ul style="list-style-type: none"> • Engineering Processes • Professional Engineering Practice • Applied Engineering Technology • Automotive Repair & Maintenance or Fitting & Turning or Welding 	<ul style="list-style-type: none"> • English FAL • Life Orientation • Mathematics
Vocational activities: Take part in the manufacturing of tools, machines, engines. Take part in operations and maintenance of machines. Participate in design of shaft and ventilation systems			
NC(V) Mechatronics	Evander	<ul style="list-style-type: none"> • Introduction to Computers • Stored Programme Systems • Electro Technology • Manual Manufacturing • Machine Manufacturing • Computer Integrated Manufacturing • Mechatronic systems 	<ul style="list-style-type: none"> • English FAL • Life Orientation • Mathematics
Vocational Activities: Assemble mechatronic systems. Test operation of, and commission mechatronic systems. Operate mechatronics systems. Do fault finding and rectify problems. Perform maintenance work according to correct procedures. Use hand tools and operate machine tools to produce components for maintenance and repair purposes.			

REPORT 191 (NATED) COURSES OFFERED

Duration of the course is 18 months (N1 - N6)



COURSES	CAMPUS
Electrical Engineering	Balfour Standerton Ermelo Evander
Mechanical Engineering	Evander Ermelo Standerton
Civil Engineering	Ermelo Balfour Sibanesetfu



Business Studies

The field of business studies offered by Gert Sibande TVET College equips students to be competent individuals in the cooperate world. A variety of programmes are offered in this field of study including soft skills. The programmes are designed to ensure broader understanding of the cooperate world.

NATIONAL CERTIFICATE (VOCATIONAL) PROGRAMMES

BUSINESS STUDIES						
PROGRAMMES	BALFOUR CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS	PERDEKOP CAMPUS	SIBANESETFU CAMPUS	STANDERTON CAMPUS
National Certificate Vocational (Finance, Economics & Accounting)			✓			
National Certificate Vocational (Management)			✓		✓	
National Certificate Vocational (Marketing)		✓			✓ Wholesale & Retail	✓ Wholesale & Retail
National Certificate Vocational (Office Administration)	✓	✓	✓	✓	✓	✓
National Certificate Vocational (Transport & Logistics)			✓			

REPORT 191 PROGRAMMES

BUSINESS STUDIES							
PROGRAMMES	BALFOUR CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS	PERDEKOP CAMPUS	SIBANESETFU CAMPUS	SKILLS ACADEMY	STANDERTON CAMPUS
Marketing Management		✓			✓		✓
Human Resources Management	✓		✓				
Public Management					✓		
Management Assistant	✓	✓	✓	✓	✓		✓
Business Management		✓	✓				✓
Financial Management		✓	✓				

NATIONAL CERTIFICATE (VOCATIONAL) COURSES OFFERED

Duration of the course is 3 years (level 2 – level 4)

PROGRAMME	CAMPUS	VOCATIONAL SUBJECTS	FUNDAMENTAL SUBJECTS
NC(V) Finance, Economics & Accounting	Ermelo Evander	<ul style="list-style-type: none"> Applied Accounting Economic Environment Financial Management New Venture Creation or Office Data Processing 	<ul style="list-style-type: none"> English FAL Life Orientation Mathematical Literacy
Vocational Activities: Perform bookkeeping duties. Keep record of wages, salaries, petty cash, etc. Prepare Financial Statements.			
NC (V) Management	Evander Sibanesetfu	<ul style="list-style-type: none"> Financial management Management Practice Operations Management Entrepreneurship Project Management 	<ul style="list-style-type: none"> English FAL Life Orientation Mathematical Literacy
Vocational Activities: Assist with communication management in organisations. Contribute to change management and transformation in organisations. Assist with management of productivity within organisations.			
NC(V) Marketing	Ermelo Sibanesetfu Standerton	<ul style="list-style-type: none"> Advertising & Promotions Marketing Marketing Communications Office Data Processing or Wholesale & Retail 	<ul style="list-style-type: none"> English FAL Life Orientation Mathematical Literacy
Vocational Activities: Market new products. Sell goods and services. Research needs of customers & develop products. Advertise & promote new products			
NC(V) Office Administration	Balfour Sibanesetfu Standerton Ermelo Evander Perdekop	<ul style="list-style-type: none"> Business Practice Office Practice Office Data Processing New Venture Creation 	<ul style="list-style-type: none"> English FAL Life Orientation Mathematical Literacy
Vocational Activities: Coordinate office correspondence. Type letters, reports, memoranda, agendas & minutes, etc. Maintain equipment & stationery suppliers.			
NC(V) Transport & Logistics	Evander	<ul style="list-style-type: none"> Freight Logistics Transport Economics Transport Operations Entrepreneurship Project Management 	<ul style="list-style-type: none"> English FAL Life Orientation Mathematical Literacy
Vocational Activities: This qualification will enable you to work in dispatching, warehousing, material handling, planning, health and safety, fleet management, delivery, traffic officiating and support.			

REPORT 191 (NATED) COURSES OFFERED

Duration of the course is 18 months (Level N4 - N6)

PROGRAMME	CAMPUS	SUBJECTS
Marketing Management	Sibanesetfu Standerton Ermelo	<ul style="list-style-type: none"> • Entrepreneurship & Business Management (N4 & N5) • Marketing Management • Computer Practice (N4,N5) • Management Communication (N4) • Sales Management (N5, N6) • Marketing Communications (N6) • Marketing Research (N6)
Human Resources Management	Balfour Evander	<ul style="list-style-type: none"> • Entrepreneurship & Business Management (N4) • Computer Practice • Management Communication (N4) • Personnel Management • Personnel Training (N5,N6) • Labour Relations (N5,N6)
Public Management	Sibanesetfu	<ul style="list-style-type: none"> • Public Administration • Computer Practice • Municipality Administration (N5,N6) • Management Communication (N4) • Entrepreneurship & Business Management (N4) • Public Finance (N5,N6) • Public Law (N6)
Management Assistant	Balfour Ermelo Evander Perdekop Sibanesetfu Standerton	<ul style="list-style-type: none"> • Communication • Office Practice • Information Processing • Computer Practice
Business Management	Ermelo Standerton	<ul style="list-style-type: none"> • Financial Accounting • Computer Practice • Management Communication (N4) • Entrepreneurship & Business Management • Sales Management (N5, N6) • Labour Relations (N5, N6)
Financial Management	Ermelo Evander	<ul style="list-style-type: none"> • Financial Accounting • Computerised Financial Systems • Management Communication (N4) • Entrepreneurship & Business Management • Cost & Management Accounting (N5, N6) • Income Tax (N6)



Service Field

The service field of study offers a comprehensive skills training in the sectors of Hospitality and Agriculture. The college views these two sectors as one of the important sectors of the economy. The college have put into place facilities to train students to become competent role players.

NATIONAL CERTIFICATE (VOCATIONAL) PROGRAMMES

SERVICE FIELD						
PROGRAMMES	BALFOUR CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS	PERDEKOP CAMPUS	SIBANESETFU CAMPUS	STANDERTON CAMPUS
National Certificate Vocational (Hospitality)						✓
National Certificate Vocational (Primary Agriculture)				✓		

REPORT 191 PROGRAMMES

SERVICE FIELD							
PROGRAMMES	BALFOUR CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS	PERDEKOP CAMPUS	SIBANESETFU CAMPUS	SKILLS ACADEMY	STANDERTON CAMPUS
Hospitality & Catering Services							✓
Clothing Production						✓	

NATIONAL CERTIFICATE (VOCATIONAL) COURSES OFFERED

Duration of the course is 3 years (Level 2- Level 4)

PROGRAMME	CAMPUS	VOCATIONAL SUBJECTS	FUNDAMENTAL SUBJECTS
NC(V) Hospitality	Standerton	<ul style="list-style-type: none"> • Food Preparation • Hospitality Generics • Hospitality Services • Client Services and Human Relations 	<ul style="list-style-type: none"> • English FAL • Life Orientation • Mathematical Literacy
Vocational activities: Manage a guest house. Deal with client services in an accommodation facility. Work as a waiter/waitress. Work as a housekeeper in a hotel/Inn guest house			
NC(V) Primary Agriculture	Perdekop	<ul style="list-style-type: none"> • Animal Production • Plant Production • Soil Science • Agri-Business • Advanced Plant Production • Farm Planning & Mechanisation 	<ul style="list-style-type: none"> • English FAL • Life Orientation • Mathematical Literacy
Vocational activities: Work on a farm. Work at a nursery, botanical garden, etc. Plan plant & animal production. Advise farmers on farming techniques / methods. Advertise & sell agricultural products.			

REPORT 191 (NATED) COURSES OFFERED

Duration of the course is 18 months (Level N4 - N6)

PROGRAMME	CAMPUS	SUBJECTS
Hospitality & Catering Services	Standerton	<ul style="list-style-type: none"> • Applied Management • Catering Theory Practical • Nutrition & Menu Planning (N4) • Sanitation & Safety (N4) • Entrepreneurship & Business Management (N4) • Communication & HR (N6) • Computer Practice (N4) • Food & Beverage Service (N5)
Clothing Production (Intro N4-N6 24 months)	Skills Academy	<ul style="list-style-type: none"> • Clothing Construction • Pattern Construction • Fashion Drawing • Computer Practice (Intro N4 -N5)

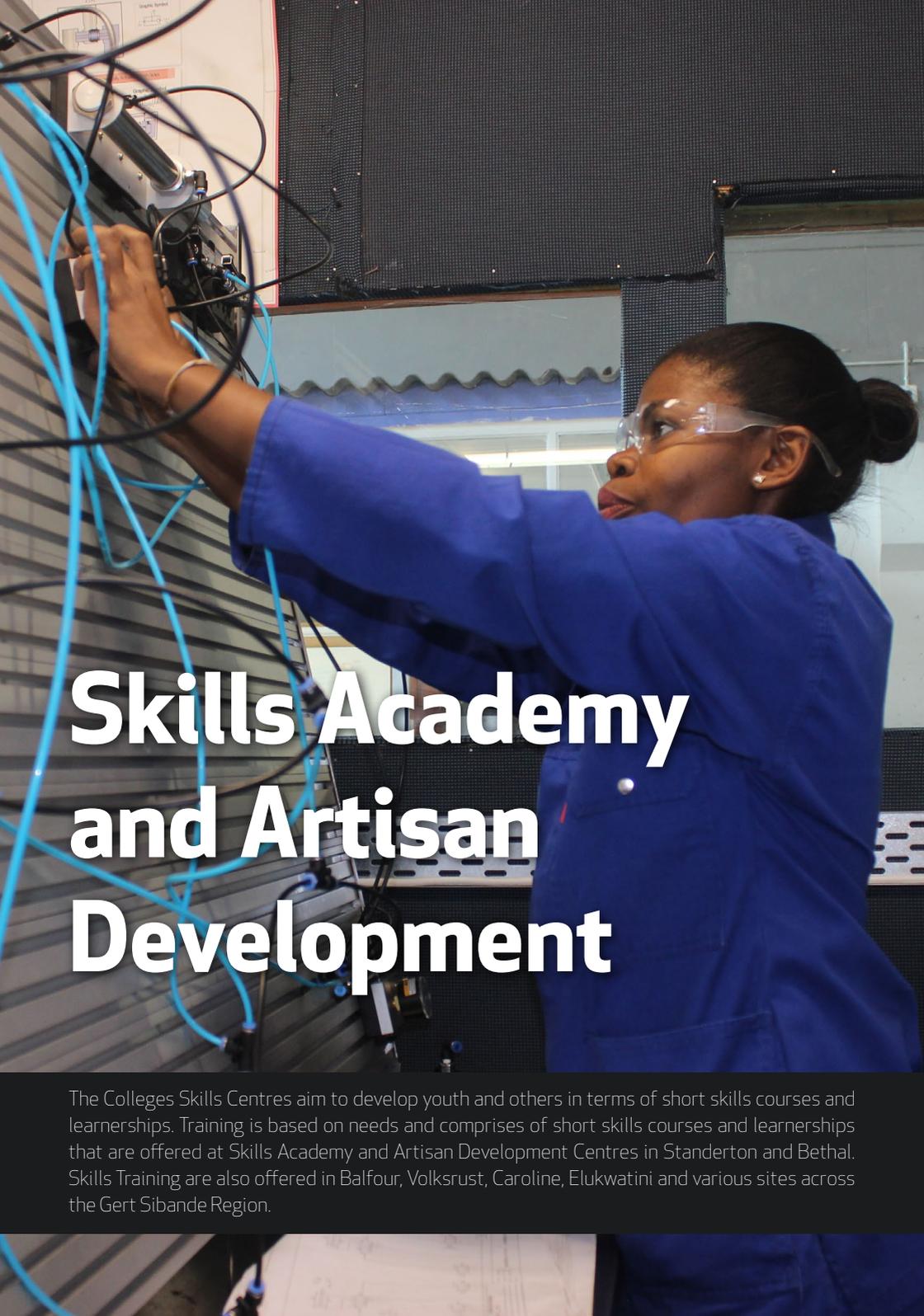


EXTRA VOCATIONAL ACTIVITIES

With all the dynamics that comes with sporting events in the times that we live in, sport administration is very crucial.

Duration of the course is 1 year

PROGRAMME	CAMPUS
Sports Administration	Standerton
Pre-Vocational Programme	Skills Academy

A woman with her hair in a bun, wearing a blue long-sleeved uniform and clear safety glasses, is focused on a dense array of blue and black cables. She is reaching up to adjust or connect the wires. The background shows a technical setup with a corrugated metal surface and a window with dark blinds. The overall scene is brightly lit, emphasizing the technical nature of the work.

Skills Academy and Artisan Development

The Colleges Skills Centres aim to develop youth and others in terms of short skills courses and learnerships. Training is based on needs and comprises of short skills courses and learnerships that are offered at Skills Academy and Artisan Development Centres in Standerton and Bethal. Skills Training are also offered in Balfour, Volksrust, Caroline, Elukwatini and various sites across the Gert Sibande Region.

SKILLS PROGRAMMES:

Department of Higher Education Programmes	Level	Requirement
Pre-Vocational Learning Programme	Bridging course	
Intro N4 - N6 Clothing Production	Intro N4 - N6	Intro N4 - Grade 12 and all the requirements as for other Nated programmes
Learnerships		
National Certificate: Community House Building	2	Gr 9 or higher
National Certificate: Furniture Making	2	Gr 9 or higher
National Certificate: Hairdressing	2 - 3	Gr 9 or higher
National Certificate: Mixed Farming	2	Gr 9 or higher
National Certificate: Wholesale and Retail Operations	2	Gr 9 or higher
National Certificate: Accounting Technician	3 - 5	Gr 10 or higher
National Certificate: Information Technology: End-User Computing	3	Gr 10 or higher
Further Education and Training Certificate: Early Childhood Development	4	Gr 12
Further Education and Training Certificate: Hairdressing	4	NQF Level 3 Hairdressing
National Diploma: Early Childhood Development	5	Gr 12 / Level 4
Apprenticeships		
Electrician	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Mechanical Fitter	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Millwright	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Welder	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Bricklayer	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Carpenter	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Plumber	4	N2 / NCV L4 / NQF L4 / Technical Gr 12
Skills Programme		

Skills programmes can be presented from any of the above qualifications on request and if there is 15 learners in the group



Centre for Entrepreneurship

Welcome to the Centre for Entrepreneurship Rapid Incubator. The Centre was developed by the Department of Small Business Development in partnership with University of Johannesburg and GSTVET College. With the rise of the need of improving the local business environment, increasing commercial occupancy and development the Centre for Entrepreneurship was bestowed with the rights to host a Rapid Incubator in partnership with the Small Enterprise Development Agency (SEDA). In July 2018 the Gert Sibande Centre for Entrepreneurship Rapid Incubator was launched.

The Centre for Entrepreneurship Rapid Incubator was developed to promote and develop young entrepreneurs in the province of Mpumalanga. The purpose of the Centre is to develop self-sustainable entrepreneurs (start and grow activities) who can make a contribution to the economy of Gert Sibande District and to become fully-fledged and legally complying economically sustainable SMEs. This will contribute to alleviate poverty and address the high youth unemployment rate in the Gert Sibande district. The Centre for Entrepreneurship and Incubation is strategically poised to effectively address these persistent challenges experienced in the province.

Open Learning

A woman with long black braids, wearing a white sweater, is sitting in a wooden chair with brown leather cushions. She is focused on a laptop that sits on a rustic wooden table. The room has a bohemian aesthetic with a macramé wall hanging, a woven basket hanging from the ceiling, and a stack of firewood in a white frame on the wall. The lighting is warm and natural.

Welcome to Gert Sibande TVET College, the college that strives for excellence and high performance of our students. We are excited to also introduce you to our Open Distance Learning unit that makes your online learning journey worthwhile. Open Distance Learning focuses on increasing access to learning opportunities. You are not restricted by time and space. In line with the Fourth Industrial Revolution, we make technology and innovation our focal point.

Online Human Resource Programme

Human Resources Programme N4-N6 is offered online. Students who want to enrol for this online course can make enquiries at Evander Campus.

AST Tutor

We also have computer-based academic support called **AST Tutor** whereby all students can learn independently at the student support centres. As a unit we take care of technological learning needs and support and train where a need is identified.

GSC4me

GSC4me is your student portal where ALL students can log in to get resources and interact with lecturers and other students online. GSC4me is also available on a Mobile App for Android downloadable from Play store. As a student GSC4ME give you access to your academic records; exam dates; previous question papers and lots more. Remember to change your password regularly.

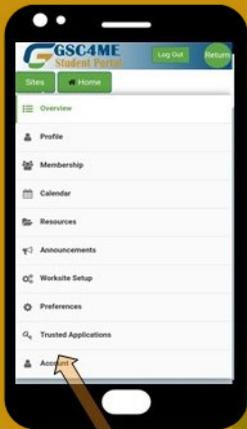
Download GSC4Me mobile app from play store



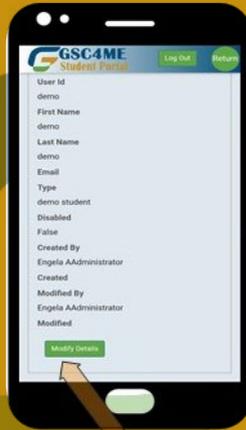
GSC4me is a student portal which student login to get resources and interact with lecturers and other students online. GSC4me is also available on mobile App downloadable from Play store. As a student you also access to your previous question papers which you can learn from.



How to Change your Password on GSC4me



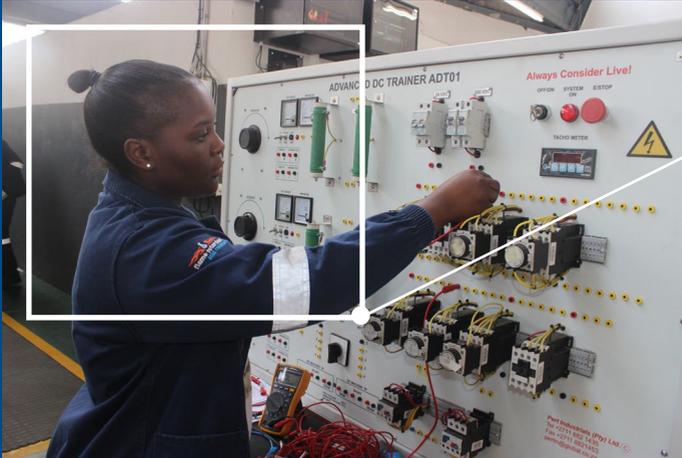
Go Home tab in order to change Password and then Click on Account



Click on Modify Account



Please enter your current Password and Create a new Password and Verify if and Click on Update Details







CENTRAL OFFICE

18a Beyers Naude Street,
Standerton, 2430

Tel: 017 712 1459

Email: [Rathaba.p@
gscollege.edu.za](mailto:Rathaba.p@gscollege.edu.za)

STANDERTON CAMPUS

2 Kruger Street,
Standerton, 2430

Tel: 017 712 2180

Fax: 017 719 1417

Email: [standerton.cm@
gscollege.edu.za](mailto:standerton.cm@gscollege.edu.za)

EVANDER CAMPUS

37 Rotterdam Road,
Evander, 2280

Tel: 017 632 2388

Fax: 017 819 2570

Email: [evander.cm@
gscollege.edu.za](mailto:evander.cm@gscollege.edu.za)

ERMELO CAMPUS

Mel Mentz Street, Ermelo,
2350

Tel: 017 811 5824

Fax: 017 819 2570

Email: [Ermelo.cm@
gscollege.edu.za](mailto:Ermelo.cm@gscollege.edu.za)

SIBANESETFU CAMPUS

Community Road, Stand
E1368,

Glenmore, Dundonald

Tel: 017 887 9980

Email: [Sibanesetfu.cm@
gscollege.edu.za](mailto:Sibanesetfu.cm@gscollege.edu.za)

BALFOUR CAMPUS

110 Minaar Street, Balfour,
2410

Tel: 017 200 0785

Email: [balfour.cm@
gscollege.edu.za](mailto:balfour.cm@gscollege.edu.za)

PERDEKOP CAMPUS

Plot 40, Koppie Alleen

Tel: 017 200 0787

Email: [perdekop.cm@
gscollege.edu.za](mailto:perdekop.cm@gscollege.edu.za)

SKILLS ACADEMY

No.2 Tambourin Ave,
Standerton, 2430

Tel: 017 714 1594

Email: [skills-academy.cm@
gscollege.edu.za](mailto:skills-academy.cm@gscollege.edu.za)

CENTRE FOR ENTREPRENEURSHIP

12 Cornel Road, Evander,
2280

Phone: 017 200 0793

Email: [cfe.manager@
gscollege.edu.za](mailto:cfe.manager@gscollege.edu.za)

Open Learning Unit

Mel Mentz Street, Ermelo,
2350

Tel: 017 811 5814

Fax: 086 578 5184

Email: [olu.ad@gscollege.
edu.za](mailto:olu.ad@gscollege.edu.za)





higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

