



## **uPHONGOLO LOCAL MUNICIPALITY**

uPhongolo Local Municipality invites suitable qualified and experienced candidates to fill the following vacancy:

### **RE: ADVERTISEMENT**

### **FINANCIAL INTERNSHIP X 2**

**SALARY: R100 000 PER ANNUM ALL INCLUSIVE**

**REQUIREMENTS:** Matric. B Com Accounting or National Diploma in Accounting. Must be computer literate with good communication and analytical skills. No experience required. The interns will work closely and under supervision of Chief Financial Officer. Preference will only be given to local Female applicants.

**RESPONSIBILITIES:** Implementing GRAP and Budget Reforms. Assisting in preparing VAT reconciliation, monthly and Annual Financial Statements, Financial and Performance Reporting, Expenditure and Revenue Management, Development and implementation of Finance/ Budget policies. Perform any other duties as directed by relevant supervisor.

For further particulars and application forms can be obtained from Corporate Services Department – Human Resource Office No:9 or website [www.uphongolo.gov.za](http://www.uphongolo.gov.za) /official site.

Enquiries can be directed to Human Resources Section, Telephone: (034) 413 1223.

Applications and CV's including certified copies of all qualifications must be directed to: The Municipal Manager, uPhongolo Municipality, PO Box 191, Pongola, 3170 or hand delivered at Human Resources Section, uPhongolo Municipality, 61 Martin Street, Pongola 3170.

**CLOSING DATE: 01 DECEMBER 2020**

**NO FAXED, EMAILED, Z83 OR LATE APPLICATIONS WILL BE CONSIDERED**

NOTE: Canvassing to Councilors or any members of the appointment Committee is not permitted and will result in immediate disqualification.

**LOCAL FEMALE RESIDENTS OF uPHONGOLO MUNICIPALITY AND PEOPLE LIVING WITH DISABILITY ARE ENCOURAGED TO APPLY**

If no communication has been received from us within 3 months (90 days) of the closing date, please regard your application as being unsuccessful. The Municipality will make appointments in line with its Employment Equity requirements.

The Municipality reserves a right not to appoint any applicant to the position and to subject candidates to security checks, educational qualification verification, criminal record checks, reference checks including with previous and current employer.



Mr WM Nxumalo  
Municipal Manager